

Eric Epstein
President

Litchfield County Dispatch, Inc.

Daniel Soule
Executive Director

111 Water Street
Torrington, CT 06790
www.lcd911.com

Kevin Webb
Communications Manager

Jeffrey Liskin
QA/Training Coordinator



LCD Board of Director's Meeting – November 21, 2013

Meeting was called to order at 7:03 p.m. by President Epstein.

Roll Call showed a quorum was present.

Gary Brunoli (Torrington) made a motion and seconded by David Raines (Sherman) to add one item to the agenda, "State of CT Mobile Communications Vehicle".

A motion was made by Brian Hutchins (Cornwall) and seconded by Scott Schreiber (Sharon) to approve minutes. Motion passed.

Public Comment: Todd Hiller, being present at this meeting, was recognized as the representative from Colebrook and possibly the new director for Colebrook which would start this January.

Correspondence: None

Treasurer's Report:

- Operating Account: \$1,112,536.77
- Projects Account: \$484,905.76

Motion made by Gary Brunoli (Torrington) and seconded by David Raines (Sherman) to accept the report. Motion passed.

Reports of Management: As emailed. Executive Director Soule is out recovering from a minor surgery.

COMMITTEE REPORTS:

By Law: Did not meet

Executive Board: Did not meet

Finance: Did not meet, meeting was cancelled.

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Personnel: Did not meet

Protocol: Did not meet

OLD BUSINESS:

1. 2014 membership meeting schedule presented. Brian Hutchins (Cornwall) makes a motion to approve the schedule and submit to the State. The motion was seconded by Scott Schreiber (Sharon), motion carries.
2. Audit: Received final audit, finance committee will review and make a recommendation to the board. Item tabled until committee can review.
3. Console upgrade project is moving along, LCD signed the contract this week. It should take approximately six (6) months before the console is in. Brief discussion took place on what the upgrade is and what it is for.

NEW BUSINESS:

1. The Executive Committee is investigating the acquisition of a vehicle for use by LCD staff for meetings, repairing and visiting towers, etc. LCD is eligible, like a municipality, for fleet vehicle, special pricing, i.e. \$50,000.00 vehicle for \$28,000.00. The Finance Committee will be reviewing this before a final presentation is made. Sherman suggests drafting rules for use of the vehicle.
2. Spooner Hill agreement: Kent fire has approval from AT&T to put antennas up on the top of the tower. Currently LCD dispatch and command are on the ice bridge on that tower. Kent has asked LCD to help with combiners and help storing their equipment. Kent is putting their repeaterized channel on the tower; this is why they obtained the agreement.
3. Holiday party: Scheduled for January 18th at Crystal Peak. Let Cammie know if you are planning to attend.
4. State MCV: Each region has been allocated a state MCV. Region 5's was approved to go to Watertown. Watertown backed out due to space limitations. Danbury wanted the vehicle housed at their location. At the Interops meeting a suggestion was made to place the vehicle more centrally in Region 5 rather than Danbury. Would LCD be interested in hosting the vehicle? A municipality does not have to be the host of the vehicle so LCD could take the lead on hosting it. LCD is working with the Torrington Fire Department for storage location. The State would handle the once a year service, not sure for how many years.

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Torrington Fire Chief has agreed to house the vehicle and if the state stops maintaining the vehicle, Torrington Fire will take care of it. Torrington Fire will also drive it to any location it is requested if LCD does not have staff available.

David Raines (Sherman) makes a motion to seek hosting the MCV. Lee Baldwin (North Canaan) seconded the motion, motion carries.

5. A Public Safety Data Network (PSDN) presentation by LCD's Systems Administrator Brian Mirizzi was given. Kevin Webb reported that LCD is looking into options to cover the cost of the connections and the telephones to hook into the PSDN so that LCD's services would have additional connectivity back to LCD.
6. Kevin Webb reports, NexGen 911 contract has been signed by the State with AT&T. 10 beta sites have been selected; we are not one of them. Six (6) sites will be set up at the beginning of the year with text to 911. The State believes that by the middle of next year we will all be receiving text to 911.

The meeting scheduled for the day after Christmas has been cancelled.

Motion to adjourn by Gary Brunoli (Torrington) and seconded by Scott Schreiber (Sharon) at 8:04 p.m.

Respectfully Submitted

Jonathan Barbagallo & Jeff Liskin