



## *Litchfield County Dispatch, Inc.*

111 Water Street  
Torrington, CT 06790  
Administration (860) 626-7525  
Dispatch (860) 496-0711  
lcd911.com

### **LCD Board of Director's Meeting – January 29, 2015**

Meeting was called to order at 7:03 p.m. by President Epstein

Roll Call showed a quorum was present.

A motion was made Pat Mechare (Falls Village) and seconded by Jim Schultz (Warren) to accept the minutes of the last meeting. Motion passed.

A motion was made by Tim Limbos (Kent) and seconded by Pat Mechare (Falls Village) to add discussion of the annual audit to the agenda under old business. Motion passed.

**Public Comment:** None

**Correspondence:** None

#### **Treasurer's Report:**

- Operating Account: \$1,579,627.68
- Projects Account: \$697,842.82

Motion made by Pat Mechare (Falls Village), seconded by Tim Limbos (Kent) to receive Treasurer's report. Motion passed.

**Reports of Management:** As emailed. Dan explained that communication with CSP and their dispatchers is ongoing and has been productive in answering questions that both entities have had. Discussions with area regional 911 centers are ongoing to come up with a unified message regarding future state funding formulas. Washington Tower Project is finishing up with the building and generator installed. Power, telephone lines and antennas still need to be installed. The state fiber network continues to be worked on.

Communication Manager Kevin Webb recognized Dispatcher Katherine Shafer-Reid for her actions in helping save the life of a cardiac arrest victim. A report of the incident was given to a national organization for recognition.

#### **COMMITTEE REPORTS:**

**By Law:** Suggested changes will be presented in order to be current with changes in the local councils of government.

**Executive Board:** Met with Motorola and Northeastern officials regarding recent radio system issues.

**Finance:** Will meet in February to work on details of upcoming budget. Per capita rates could increase.

**Personnel:** Did not meet. Kevin gave an overview of the recent testing process for new applicants and explained that a new hiring list has been created.

**Protocol:** Did not meet

**Legislative:** Did not meet



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### **OLD BUSINESS:**

Annual Audit: It was suggested that uninsured funds will be moved to CD's, details and amounts to be determined in February once a meeting with the Finance Committee is finalized. A motion to accept the annual audit was made by Pat Mechare (Falls Village) and seconded by Susan Dyer (COG).

Motion passed.

Colebrook Tower: no update, have not heard from landowners.

### **NEW BUSINESS:**

Letter of resolution was read which would authorize President Epstein to enter into an agreement with the State of Connecticut regarding the tower site in Kent. Jim Schultz (Warren) made a motion to adopt the resolution and seconded by Jason Wilson (Salisbury). Motion passed.

Dan Soule explained the need for a new digital recorder and how it has been in the capital budget plan for replacement. A motion was made by Tim Limbos (Kent) and Seconded by Steve Elovirta (Barkhamsted) to spend up to \$100,000 to purchase a new digital recorder. Motion passed.

A motion was made by Pat Mechare (Falls Village) and seconded by Jim Schultz (Warren) to adopt the bylaw change which adjusts the wording of the Directors from the local Council of Governments after their consolidation last year. Motion passed.

Nominating Committee: Gary Brunoli, Tim Limbos, and Pete Bernard will be accepting nominations for the upcoming annual meeting.

All towns are up to date on their payments.

The 25<sup>th</sup> Anniversary Committee is meeting and please keep April 11<sup>th</sup> open to celebrate.

Motion made Jim Schultz (Warren) and seconded by Pat Mechare (Falls Village) to adjourn the meeting at 7:46 p.m.

Respectfully Submitted

A handwritten signature in black ink that reads "Jonathan Barbagallo".

Jonathan Barbagallo  
Executive Secretary