



# *Litchfield County Dispatch, Inc.*

111 Water Street  
Torrington, CT 06790  
Administration (860) 626-7525  
Dispatch (860) 496-0711  
lcd911.com

## **LCD Board of Director's Meeting – November 17, 2022**

Meeting was called to order at 7:00 p.m. by President Eric Epstein

Roll Call showed a quorum was present.

A motion was made by Pat Mechare (Canaan) and seconded by Jamie Lagassie (Winsted) to accept the minutes of the last meeting as presented. Motion passed. One abstention by Torrington.

**Public Comment: None**

**Correspondence: None**

### **Treasurer's Report:**

- Operating Account: \$,1426,007.62
- Projects Account: \$336,081.15

Motion made by Winsted Jamie Lagassie and seconded by Earle Tyler (Cornwall) to receive Treasurer's report. Motion passed.

### **Reports of Management:**

Dan Soule reported that the digital recorder has been purchased and installed. No ship dates from Motorola on new radio upgrades due to chip shortage. State Funding Formula is still being adjusted and the numbers are not in the favor of large centers like LCD. The 3 largest centers have hire legal representation to investigate on our behalf. Various upgrades to the 911 system are forthcoming including better texting via 911, reporting software, and location verification.

Kevin Webb: Jessica Liskin was introduced as our new training coordinator.

### **COMMITTEE REPORTS:**

**By Law: None Reported**

**Executive Board: None Reported**

**Finance: None Reported**

**Personnel: None Reported**

**Protocol:** Eric Epstein gave an update on communication protocols and the fact that they are posted on the website.

**Legislative:** None Reported.

**Technology:** Scott Kellogg gave an update on recent developments and decisions made regarding new radio system, how the 911 center may operate in the future and number of staff needed to operate, etc.

**OLD BUSINESS: None**



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### **NEW BUSINESS:**

Scott Kellogg gave an update on Nexgen CAD software. Plymouth and Torrington PD's are pushing to use the system. Discussion ensued regarding ramifications of taking on/not taking on new CAD software i.e. cost, staffing levels, operational requirements.

Motion was made by Scott Kellogg (Harwinton) and Jamie Lagassie (Winsted) to approve the 2023 meeting schedule. Motion passed.

Motion to adjourn the meeting was made by Brian Allyn (North Canaan) and seconded by Scott Kellogg (Harwinton) at 8:53 p.m.

Respectfully Submitted

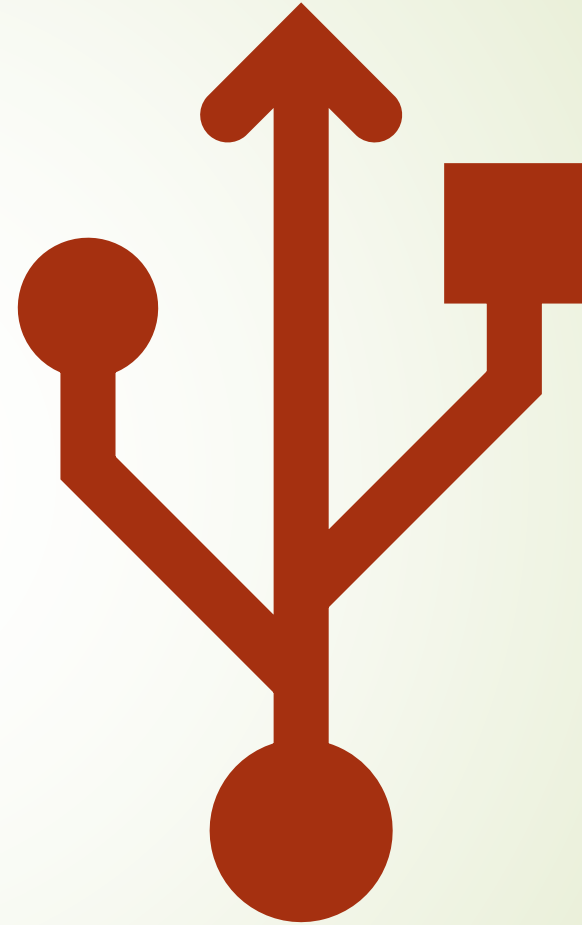
Jonathan Barbagallo  
Executive Secretary



# LCD Technology Committee

Board of Directors Update

November 17, 2022





## Committee Purpose and Mission



To research current and future technology available to LCD



Develop recommendations to the board of directors regarding the implementation of available technology and the optimization of the center using current and future technology with the goal of delivering a high-quality product to the municipalities LCD supports.



Evaluate and make recommendations to the board of directors to better manage the increased radio and telephone traffic in the center using technology and organizational optimization to accomplish.



# Committee Members

Scott Kellogg, Chair – LCD Treasurer and Fire Chief, Harwinton Westside FD

Jon Barbagallo – LCD Secretary and PIO, Norfolk VFD

Norman Bird – Fire Chief, Riverton VFD

Steve Elovirta – Fire Chief, Barkamsted East VFD

Chris Fuchs – Fire Chief, Sherman VFD

Jamie Legassie – Fire Chief, Winsted Fire Department

David Tripp – Deputy Fire Chief, Torrington Fire Department

Jeremy Matson – Dispatcher, LCD

Brian Mirizzi – Systems Administrator, LCD

Dan Soule – Executive Director, LCD



# User Survey

- ▶ A survey was created and sent to the current LCD services as well as LCD employees
  - ▶ 163 Responses were received from 50 Organizations
  - ▶ Responses were correlated and categorized into 3 categories (Technology, Protocols, Training & Performance)
  - ▶ Action plans were generated based on the responses and then prioritized based on importance to services, impact on achieving committee mission, and difficulty to implement



# Activities to Date

- ▶ 20 Meetings held since February 2021
- ▶ User Survey was developed, deployed, and results tabulated
- ▶ Action items were developed, categorized, and prioritized
- ▶ 2 Meetings held with Protocol committee to discuss survey results and to ensure collaboration and alignment between committees
- ▶ Integrated with the NW Regional EMS committee for feedback regarding specific EMS topics
- ▶ Various meetings held with State of CT Emergency Telecommunications team for alignment
- ▶ Numerous meetings with technology provider similar to “Spotted Dog” for possible integration
- ▶ New LCD Template strawman has been developed and is being worked on



# Decisions Taken

(For future recommendation to BOD)

- ▶ The DISPATCH Channel should be a one-way (dispatch only) channel in the future – all dispatch activities will happen here.
- ▶ Repeaterized RESPONSE and COMMAND channels should be implemented to improve interoperability and geographic coverage of these channels
- ▶ The state CLMRN (700/800mhz system) should be integrated further into LCDs template with DISPATCH, RESPONSE, COMMAND, and tactical channels available to services wishing to transition to CLMRN.
  - ▶ Approval of CTS has been granted
- ▶ New VHF and 700/800mhz default channel lineups have been developed
- ▶ All municipalities will be assigned 1 of 9 simplex “Fireground” channels
  - ▶ Municipalities should be encouraged to utilize these channels for interoperability purposes.





# Open Topics (Decisions to be Taken)

- ▶ Investigating integrating an interfaced application for units responding to and arriving on scene as a means to reduce radio traffic in the center.
- ▶ Financial impact and how should we manage municipalities who wish to have a private COMMAND channel
  - ▶ Currently Torrington Fire, Winsted Fire, Terryville Fire, Washington Fire, Winsted Ambulance, Plymouth Ambulance)
- ▶ Investigating future integration of 700/800mhz system with CMED system with CTS and OEMS
- ▶ What options are available to facilitate reprogramming of existing equipment utilized by municipalities
- ▶ Need to better understand which municipalities are investigating or planning to move to the CLMRN in the future
- ▶ Developing a business case for the integration of a 2-way "MDT" technology
- ▶ Need to understand the path forward for LCD regarding "Nexgen" CAD and any implications it would have



# Future Activities

- Protocols will need to be reviewed and updated (Protocol Committee) to reflect new operational model
- Need to better understand the personnel and staffing needs of the center in order to support the new operational model as well as provide the capability to expand to meet future needs.
- Training programs need to be developed and delivered to the services who utilize LCD services to improve proper use of the system and protocols.
- Final Approval of Board of Directors
- Cutover plans need to be developed and communicated



Questions???