



Litchfield County Dispatch, Inc.

111 Water Street
Torrington, CT 06790
Administration (860) 626-7525
Dispatch (860) 496-0711
lcd911.com

LCD Board of Director's Meeting – April 27, 2017

Meeting was called to order at 7:00 p.m. by President Epstein

The Nominating Committee nominated Eric Epstein, President. Jim Schultz, Vice President. Scott Kellogg, Treasurer. Jon Barbagallo, Secretary. As there were no other nominations from the floor, the Secretary cast one ballot for the positions of President, Vice President and Treasurer. President Epstein cast on ballot for Secretary.

President: Motion by Jim Schultz (Warren) and seconded by Rocky Tomlinson (Washington) that the nominations be closed and Secretary cast one ballot. Motion passed.

Vice President: Motion by Rocky Tomlinson (Washington) and seconded by David Baldwin (Hartland) that the nominations be closed and Secretary cast one ballot. Motion passed.

Treasurer: Motion by Ed Dorsett (Morris) and seconded by Rocky Tomlinson (Washington) that the nominations be closed and Secretary cast one ballot. Motion passed.

Secretary: Motion by Ed Dorsett (Morris) and seconded by Earle Tyler (Cornwall) that the nominations be closed and the President cast one ballot. Motion passed.

Roll Call showed a quorum was present.

A motion was made Tim Limbos (Kent) and seconded by Jason Wilson (Salisbury) to accept the minutes of the last meeting. Motion passed.

Public Comment: None

Correspondence: None

Treasurer's Report:

- Operating Account: \$1,376,894.71
- Projects Account: \$110,231.98

Motion made by Tim Limbos (Kent) and seconded by David Baldwin (Hartland) to receive Treasurer's report. Motion passed.

Reports of Management: Jeff Liskin spoke to his role as the QA/QI coordinator. Review process is continuous. Jeff acts as rep for Region 5 ESF 2, attends the Sharon EMS conference and has trained numerous new staff over the past year.

Brian Mirizzi spoke about the new PSDN IP radio system and cutover of such. Upcoming improvement is a power management system which will allow better monitoring of individual transmitters. A new point to point connection will be installed between LCD and Soap Stone Tower.

Kevin Webb reported that much of his role includes FOI requests. Staff morale, team expectations and roles are a key part of Kevin's daily routine and will be continuing through the year. Employee evaluations and updating of the employee handbook, policies and procedures is a continuous job.

Dan Soule mentioned that the new 911 call taking equipment will be installed by May 24th.

COMMITTEE REPORTS:

By Law: Did not meet. Is there a need for Annual meeting? Committee will look into possible changes.

Proudly Serving 25 Years As The First 1st Responders



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Executive Board: Request from union to modify contract to allow shorts as part of their uniform. This was not supported by Executive Board. T-Mobile Cellular has asked to put equipment on Sharon Tower. \$2400 per month with 3% yearly increases over 5 years. Contract would allow for 5 renewals.

A motion was made by Scott Kellogg to allow the President to enter into agreement with T-Mobile Cellular to put equipment onto Sharon Tower. This was seconded by Jim Schultz. Motion passed.

RFQ was sent to 45 auditors, received 2 back - King & King and George Sinnamon. A motion was made by Scott Kellogg and seconded by Steve Elovirta (Barkhamsted) to use George Sinnamon for \$7500 for a one year contract. Motion passed.

No change in Colebrook tower. Communication is ongoing with the Wilbur's.

Oxford FD looking for possible change in dispatch center.

Finance: Did not meet

Personnel: Did not meet

Protocol: Did not meet

Legislative: Did not meet

OLD BUSINESS: None

NEW BUSINESS: 3 Grant funding resolutions presented and read by Secretary Barbagallo – See attached.

For grant funding resolution #1 Motion was made by Tim Limbos (Kent) and seconded by Steve Elovirta (Barkhamsted) to accept. Motion passed.

For grant funding resolution #2 Motion was made by Tim Limbos (Kent) and seconded by David Baldwin (Hartland) to accept. Motion passed.

For grant funding resolution #3 Motion was made by Tim Limbos (Kent) and seconded by David Baldwin (Hartland) to accept. Motion passed.

Motion made Tim Limbos (Kent) and seconded by David Baldwin (Hartland) to adjourn at 751 p.m. Motion passed.

Respectfully Submitted

A handwritten signature in black ink that reads "Jonathan Barbagallo".

Jonathan Barbagallo
Executive Secretary



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I, the undersigned, HEREBY CERTIFY that at a meeting of the Board of Directors of **LITCHFIELD COUNTY DISPATCH INC. (LCD)**, duly called and held on April 27, 2017, at which a quorum was present and acting throughout, the following resolution was duly adopted:

RESOLVED, Whereas Litchfield County Dispatch Inc. (LCD) is applying for consideration to the Department of Statewide Emergency Telecommunications (DSET) a Capital Expense Grant request for F.Y. 2017-2018, and if awarded, will be used to fund up to 50% (\$25,000.00) towards the purchase of a Motorola Radio Console Position in accordance with DSET Capital Expense Grant program guidelines. Let it be resolved that on this date April 27, 2017 that the LCD Board of Directors shall commit to match such funding received dollar for dollar for the purposes as outlined in our grant application with funds set aside in our capital expenditure account for this project.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of said Company on this 27th day of April, 2017.

Date: _____

Jonathan Barbagallo, Secretary

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