



## *Litchfield County Dispatch, Inc.*

111 Water Street  
Torrington, CT 06790  
Administration (860) 626-7525  
Dispatch (860) 496-0711  
lcd911.com

### **LCD Board of Director's Meeting – April 26, 2018**

Meeting was called to order at 7:00 p.m. by President Epstein

Meeting was turned over to the LCD Nominating Committee:

For President: Eric Epstein was nominated. There were no nominations from the floor. Jim Schultz (Warren) made the motion that the nominations be closed and the Secretary cast one ballot. Mark Lyons (NWCOG) seconded.

For Vice President: Tom Casey was nominated. There were no nominations from the floor. Jim Schultz (Warren) made the motion that the nominations be closed and the Secretary cast one ballot. Mark Lyons (NWCOG) seconded.

For Treasurer: Scott Kellogg was nominated. There were no nominations from the floor. Earle Tyler (Cornwall) made the motion that the nominations be closed and the Secretary cast one ballot. Jim Schultz (Warren) seconded.

For Secretary: Jon Barbagallo was nominated. There were no nominations from the floor. Earle Tyler (Cornwall) made the motion that the nominations be closed and the President cast one ballot. Mark Jim Schultz (Warren) seconded.

President Epstein finished the election process by thanking Jim Schultz for his many years on the BOD and for his role as Vice President.

Roll Call showed a quorum was present.

A motion was made Jim Schultz (Warren) and seconded by Mark Lyons (NWCOG) to accept the minutes of the last meeting. Motion passed.

**Public Comment:** None

**Correspondence:** None

#### **Treasurer's Report:**

- Operating Account: \$1,282,139.63
- Projects Account: \$136,976.46

Motion made by David Baldwin (Hartland) and seconded by Jim Schultz (Warren) to receive Treasurer's report. Motion passed.

**Reports of Management:** First by Kevin Webb: Completed update on employee handbook, leading bimonthly supervisor meetings, 1 new alternate supervisor, implementing new version of EPD and EMD. Also reviewing company SOP's, text to 911 is coming soon, training by dispatchers commencing. Other normal duties are on-going. Dispatcher peer support group is being developed by dispatchers and LCD will support the program. Public education program will be developed to better educate public on proper use of the 911 system.

Brian Mirizzi: moved T1 line to fiber link for cost effectiveness and reliability,



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### **COMMITTEE REPORTS:**

**By Law:** Did not meet  
**Executive Board:** Did not meet  
**Finance:** Did not meet  
**Personnel:** Did not meet  
**Protocol:** Did not meet  
**Legislative:** Did not meet

**OLD BUSINESS:** None

**NEW BUSINESS:** Introduced Deputy Chief David Tripp as director for Torrington due to retirement of Chief Brunoli.  
Jim Schultz (Warren) made motion to use same auditor as last year. Earle Tyler (Cornwall) seconded. Motion passed.  
David Baldwin (Hartland) asked about status of Hartland tower. Brian Mirizzi stated that it was in the CT state police hands.

Motion made Dave Tripp (Torrington) and seconded by Mark Lyons (NWCOG) to adjourn the meeting at 7:28 p.m.

Respectfully Submitted

A handwritten signature in black ink that reads "Jonathan Barbagallo". The signature is written in a cursive style.

Jonathan Barbagallo  
Executive Secretary