



# *Litchfield County Dispatch, Inc.*

111 Water Street  
Torrington, CT 06790  
Administration (860) 626-7525  
Dispatch (860) 496-0711  
lcd911.com

## **LCD Board of Director's Meeting –**

Meeting was called to order at 7:03p.m. by President Eric Epstein via Google Meet

Verbal Roll Call showed a quorum was present.

President Epstein requested a moment of silence due to the passing of long time LCD director and first responder Mark Lyon.

A motion was made by Jim Schultz (Warren) and seconded by Steve Elovirta (Barkhamsted) to accept the minutes of the last meeting as presented. Motion passed. Dan Jerram (COG) abstained.

**Public Comment:** Jim Briton and Dan Jerram introduced themselves as new members of the LCD Board of Directors representing the Council of Governments (COG).

**Correspondence:** Received from the Kent Volunteer Fire Department letter stating that Eric Epstein has been appointed as the Town of Kent Director to LCD.

### **Treasurer's Report:**

- Operating Account: \$976,316.00
- Projects Account: \$99,504.00

Motion made by David Tripp (Torrington) and seconded by Steve Elovirta (Barkhamsted) to receive Treasurer's report. Motion passed. Dan Jerram (COG) abstained

**Reports of Management:** President Epstein started by giving the management staff and communicators a big thank you for a job well done during the addition of new services as well as dealing with COVID-19 challenges.

Brian Mirizzi: gave an IT report over the last year focusing on Winsted and Plymouth cutover to LCD making us the first regional dispatch to have 3 police departments. New furniture and equipment install was part of the improvements. There are now eleven 911 positions within the center.

Kevin Webb: Cut over to Winsted/Winchester went very well considering the 3-day notice. During the equipment and furniture upgrade, dispatch staff remained professional considering the changes that were going on inside the center. COVID screening was added into the call flow for the dispatchers further adding to their responsibilities. The addition of Plymouth went well with the addition of Plymouth dispatchers. Moving forward, looking for ways to do training.

Dan Soule: The staff during all these constant changes, stresses, etc. have been great. Cammie has been working from home during the COVID. ORI (Originating Agency Identifier) for Collect System has been installed and operating. COVID alerts have been added to text messages. State grants have been submitted on behalf of Winchester and Plymouth – each \$250,000 for transition costs. Console replacement is completed and funds from state should be received within a few days. Dan introduced Jean Speck as a new director and representing (COG).



## *Litchfield County Dispatch, Inc.*

111 Water Street  
Torrington, CT 06790  
Administration (860) 626-7525  
Dispatch (860) 496-0711  
lcd911.com

### **COMMITTEE REPORTS:**

**By Law:** Jon Barbagallo and Pat Mechare met remotely to discuss the Governor's Executive Orders and how to hold Board Meetings via video while meeting state requirements.

#### **Executive Board:**

**Finance:**

**Personnel:**

**Protocol:**

**Legislative:**

### **OLD BUSINESS:**

Previously discussed the addition of Winchester and Plymouth.

Funding Formula: confident that the new formula will go through on July 1. LCD and other regional centers will be grandfathered into the new formula so there is no expectation of losing money due to the new formula.

Because of COVID restrictions the annual meeting and officer elections in April were not held. Jim Schultz (Warren) made motion to hold annual meeting and elections at June's Board of Directors meeting. Seconded by Scott Kellogg (Harwinton). Motion passed.

Brian Mirizzi will investigate the technology needed to hold future remote meetings from Torrington EOC.

### **NEW BUSINESS:**

Scott Kellogg discussed the request by the Training QC Coordinator to join the LCD Dispatcher Union. The Union has agreed to the MOU but the LCD Board needs to ratify the MOU to allow it to happen: Motion made by Scott Kellogg (Harwinton) and seconded by Rocky Tomlinson (Washington) to ratify the MOU as presented. Motion passed with abstention by Dan Jerram.

Motion to adjourn the meeting was made by David Tripp (Torrington) and Jean Speak (COG) at 2004 hrs.

Respectfully Submitted

Jonathan Barbagallo  
Executive Secretary