



Litchfield County Dispatch, Inc.

111 Water Street
Torrington, CT 06790
Administration (860) 626-7525
Dispatch (860) 496-0711
lcd911.com

LCD Board of Director's Meeting – September 24, 2020

Meeting was called to order at 7:10 p.m. by Vice President Tom Casey

Roll Call showed a quorum was present.

A motion was made by Scott Kellogg (Harwinton) and seconded by Brian Allyn (North Canaan) to accept the minutes of the last meeting as presented. Motion passed.

Public Comment: None

Correspondence: None

Treasurer's Report:

- Operating Account: \$1,191,860.49
- Projects Account: \$216,973.26

Motion made by Brian Allyn (North Canaan) and seconded by Walt Wabrek (New Hartford) to receive Treasurer's report. Motion passed.

Reports of Management: Dan Soule welcomed Sherman and Washington's new directors. Tropical Storm Isaias caused a call volume that was unprecedented in LCD's history. Kevin Webb spoke about the AAR that was created. Out of the AAR were several updates to LCD policies including the Wide Area Incident procedure. Kevin also spoke to the volume of 911 calls where they were coming in every 3 seconds for almost 90 minutes. Directors and Chiefs of Service will be included in future conference calls to alert of impending weather if given enough notice. Dan Soule and Brian Mirizzi explained LCD's response to a recent cyber-attack in Torrington. LCD experienced no issues with their network and the radios did not go down. Dan spoke about radio upgrades and the use of the State's 800 MHZ system.

COMMITTEE REPORTS:

By Law: Did not meet

Executive Board: Met several times to discuss the AAR, storm response, new hiring of staff and a quality assurance coordinator. Radio system upgrades and creation of new Radio sub-committee.

Finance: Did not meet

Personnel: Did not meet

Protocol: Met to discuss updates to radio protocols. New document will be developed as a training tool. Motion was made to adopt updated radio protocol by Steve Elovirta (Barkhamsted) and seconded by Jim Shultz (Warren). Motion passed.

Legislative: Did not meet



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OLD BUSINESS: None

NEW BUSINESS:

2020-21 meeting schedule – motion made by Jim Schultz (Warren) to accept the meeting schedule as corrected and seconded by Brian Allyn (North Canaan). Motion passed.

Two resolutions to secure State of CT funds were presented: Jim Shultz (Warren) made the motion to approve the resolution and seconded by Brian Allyn (North Canaan) for recorder upgrades. Motion passed.

Steve Elovirta (Barkhamsted) made the motion to approve resolution #2 and seconded by Jim Schultz (Warren) for the VPN purchase. Motion passed.

A motion was made to have President Epstein sign the contract document with ATT Wireless for a lease extension for the North Canaan site. The contract is for 25 years in 5-year increments, with a 15% increase with each increment. Brian Allyn (North Canaan) made the motion and seconded by Steve Elovirta (Barkhamsted). Motion passed.

Motion to adjourn the meeting was made by Steve Elovirta (Barkhamsted) and seconded by Jim Shultz (Warren) at 1950 hrs.

Respectfully Submitted

A handwritten signature in black ink that reads "Jonathan Barbagallo". The signature is written in a cursive style.

Jonathan Barbagallo
Executive Secretary